

TOWN OF SILVER CREEK  
CASTLE DANGER SUBORDINATE SERVICE DISTRICT MEETING  
December 10, 2013

The Castle Danger Subordinate Service District meeting of The Town Board was held on Tuesday, December 10, 2013 at the Town Hall. Present were Supervisors – Mike Hoops, Greg Hull, Larry Lampart; Clerk – Frederick R. Whitney.

Hoops called the meeting to order at 6:00p.m.

**CONSTITUENTS CONCERNS:**

None

**WASTEWATER OPERATOR'S REPORT:**

*Wastewater Operator's Report – December 10, 2013*

*September – Received 0.8136 million gallons influent*

*October – Received 0.7936 million gallons influent*

*November – Received 0.5227 million gallons influent*

*The district received 0.0184 million gallons of trucked-in waste in during this quarter.*

*For this quarter, influent flows were up for all three months as compared to the same quarter one year ago.*

*Irrigation for the quarter was:*

*September – 3.715 million gallons*

*Total amount irrigated for the year was 12.682 million gallons. Irrigation was hampered by the above average rainfall this year. It is compounded by the fact that if it rains, not only can we not irrigate, the rainfall is also filling the ponds.*

*The residence on the Tollefson property on Hwy 61 was not built as originally planned. The district has all parts on hand necessary for a new connection.*

*I'm still working with several contractors to find an acceptable solution to the control system on the irrigation. We have a quote from one contractor but find it higher than what we want to spend.*

*Influent and effluent samples were collected and analyzed. The samples were consistent to those of past years.*

*Service calls on failed pumps were performed as needed. .*

*All monthly reports and sampling required by MPCA sent in a timely fashion.*

*#1 and #2 Lift Stations as well as the distribution control structure for the two primary ponds were shot-creted in early October. Failing piping, slide rails and pump brackets were replaced at the same time. Pump maintenance was done and stations cleaned. It was a big, expensive job, but it results in several more years of use of these structures. The system was winterized. Recent snowfall should insure adequate insulation for the system.*

*Please see attached balance sheet for the district as supplied by the clerk.*

*Respectfully submitted,  
Mike Hoops, Operator*

Hull made a motion, second by Lampart, to accept the Operator's Report as presented. Motion carried unanimously.

The Clerk presented the Interim Financial Report dated 11-30-13 in a follow up email to the Board.

**Town of Silver Creek**

**Interim Financial Report by Account Number (YTD) As of 11/30/13**

**600 - Enterprise Fund**

**Receipts:**

**Actual**

MISCELLANEOUS REVENUES	\$2,183.28
Interest Earnings	\$127.85
Residential	\$23,446.12
Commercial	\$52,145.20

	Connect/reconnect fees	<u>\$19,094.11</u>
	<b>Total Revenues</b>	<b>\$96,996.56</b>
<b>Disbursements:</b>	Sewer	\$100,112.00
	Sanitary Sewer Construction	\$287.00
	Sanitary Administration	<u>\$4,125.00</u>
	<b>Total Disbursements</b>	<b>\$104,524.00</b>
<b>Other Financing Uses:</b>	Transfers to other Funds	\$755.00
	Beginning Cash Balance	(\$783.29)
	<b>Outstanding Fund Balance</b>	<b>(\$9,065.73)</b>
<b>602 - Enterprise - replacement</b>		
<b>Receipts:</b>		<u><b>Actual</b></u>
	MISCELLANEOUS REVENUES	\$435.85
	Interest Earnings	\$89.74
	Future Replacement	<u>\$22,468.17</u>
	<b>Total Revenues</b>	<b>\$22,993.76</b>
<b>Disbursements:</b>		
	Sewer	<u>\$44,432.99</u>
	<b>Total Disbursements</b>	<b>\$0.00</b>
<b>Other Financing Uses:</b>	Transfers to other Funds	\$0.00
	Beginning Cash Balance	\$58,495.10
	<b>Outstanding Fund Balance</b>	<b>\$37,055.87</b>

## DELINQUENT ACCOUNTS:

No accounts were more than 10 days past due at the time of our meeting. Sewer payments that have been certified to taxes are all paid in full.

## OLD BUSINESS:

Now that the Tidball property is listed for sale, Whitney raised the concern that nothing has been done to record a document onto the property's title showing the Township's requirement on resolving all issues with the property – multiple building permit violations, structure infringement upon adjacent property to the East, potential structure condemnation due to frozen pipes and non-maintenance, potential sewer damage on the property, and violation of ordinances such as multiple living structures and side-yard setbacks.

The Board agreed that there have been discussions with the County, as well as letters have been sent to both Lake County Planning and Zoning, Lake County Attorney and the foreclosed property owners – Wells Fargo, but does agree that we need to pursue other actions such as the filing of a legal document with the property.

The Clerk was directed by the Board Chairman to contact the Town's attorney to discuss what possible document could be created and filed at the County that would be binding upon the property and any potential purchasers.

The Clerk was directed to quantify his time spent and costs associated with Land Administration over this past year so that the Board could evaluate a possible permit fee increase and/or enforcement enhancements.

Lampart updated the Board regarding adding a quad-outlet on the ice rink area light pole. If the current wire is large enough, no more than \$500 for a locking quad-receptacle on a 50 amp circuit.

Hoops indicated that there will be two more bids coming for the filter building, to be added to the bid already in from In Control, Inc. They are Denver Hull and Peterson Onsite.

The requirements of the bids are:

- System control utilizing a smart-phone – iPhone – all aspects of start-up, shutdown, and alarms
- On-site Camera viewable thru the smart-phone
- Low level sensor within the control structure – automatic system shutdown and alarm transmit to smart-phone
- High pressure sensor within the control structure – automatic system shutdown and alarm transmit to smart-phone
- Daily logging of system flows
- Sensors with delay factors built in and customizable
- Zones rotate on customizable schedule
- System start-up and shut-down on a customizable schedule
- Manual or full-auto system operation
- Rainfall sensor for automatic system shutdown

#### **NEW BUSINESS:**

Hoops presented a training brochure from the MRWA – Minnesota Rural Water Association. The Clerk was directed to register Hoops, Lampart and Whitney for the February 5, 2014 session in Virginia, MN

#### **CASTLE DANGER LAND USE:**

The Wakefield land use and variance permits will be reviewed at the Board of Adjustment hearing following the CDSSD meeting.

- Jon and Barbara Norine – New Garage SCZ-13-6 (This is a modification to the SCZ-13-5 permit due to the increase in size of the shed).

#### **STEWART RIVER WASTEWATER PROJECT:**

The Wenck representative will be at our regular meeting on December 17, 2013.

#### **ADJOURN:**

Hull made the motion to adjourn at 6:45 p.m., second by Lampart. Motion carried unanimously.

Respectfully submitted,  
Frederick R. Whitney, Clerk