

TOWN OF SILVER CREEK  
REGULAR MEETING  
May 20, 2014

The regular meeting of the Town Board of the Town of Silver Creek was held on Tuesday May 20, 2014 at the Town Hall. Present were Supervisors – Mike Hoops, Larry Lampart; Clerk – Frederick R. Whitney; Deputy Treasurer – Elizabeth S. A. Johnson; Road Foreman – Rick Grupe. Supervisor Greg Hull and Treasurer Bobbi Gilbert were not present.

Hoops called the meeting to order at 7:00 p.m.

**CONSTITUENTS CONCERNS:**

None

**NEW BUSINESS:**

Elizabeth Sigrid Anne Johnson was presented as the Deputy Treasurer candidate.

Hoops made a motion, second by Lampart appointing Elizabeth Johnson as Deputy Treasurer. Motion carried.

Hoops made a motion, second by Lampart setting the Deputy Treasurer's hourly rate of pay at \$10.50. Motion carried.

Hoops made a motion, second by Lampart authorizing the following individuals to sign Town checks drawn on the Town's checking account and to have access to the Town's savings account at The Lake Bank – Michael Hoops, Greg Hull, Larry Lampart, Frederick R. Whitney, Bobbi Gilbert, Elizabeth Sigrid Anne Johnson and Kristina Pirsig. Additionally, the Treasurer and Deputy Treasurer are authorized to electronically transfer funds between the Town's savings and checking accounts not to exceed \$50,000, while the Clerk may transfer funds not to exceed \$75,000. Motion carried.

**REVIEW MINUTES:**

Motion by Hoops, second Lampart to accept the 4/15/2014 regular meeting minutes as amended. Motion carried.

Motion by Hoops, second Lampart to accept the 5/8/2014 Board of Equalization meeting minutes as presented. Motion carried.

**TREASURER'S REPORT:**

TOSC checking: \$36,721.18 and TOSC savings: \$617,128.17 for a total of \$653,849.35. Motion by Lampart, second Hoops to transfer \$75,000 from savings to checking as per the Deputy Treasurer's request. Motion carried. Motion by Hoops, second Lampart to accept the April 2014 Treasurer Report as presented. Motion carried.

**READING OF THE BILLS:**

Current month's bills were read; claims 3914 thru 3954. Motion by Hoops, second Lampart authorizing payment of the bills and electronic funds. Motion carried unanimously.

**CORRESPONDENCE:**

LAKE COUNTY Planning & Zoning – Generator installation at AT&T tower.

MAT short course brochure

IREA Advisor newsletter

MN DNR herbicide spray permit advisory

## **STEWART RIVER SUBORDINATE SERVICE DISTRICT:**

Eric Blasing from Wenck provided an update via email:

The following email provides an update on the Stewart River project for tonight's meeting.

- (1) I have contacted both MPCA and Rural Development this past month. Both agencies continue to review the reports. The did not have any questions. I will continue to contact them during the upcoming month to check on progress.
  - a. Steve Stark (MPCA Hydrologist) provided three comments from his review of the Facilities Plan. In summary, he asked additional fieldwork be conducted this spring/summer. Now that the snow and frost are out of the ground, I will coordinate the fieldwork with Mike.
- (2) I rescored the Stewart River project using newly acquired parcel/SSTS status data from Lake County and the exclusion of properties along County HWY 3. With this information the project now scores a 47 on the Project Priority List. All pertinent information was sent to Bill Dunn of the MPCA on April 25<sup>th</sup>.
- (3) I have not submitted the SERP mailing list provided by Fred to Brian Fitzpatrick of MPCA. I have asked him several questions regarding requirements on who should all get the notice. Once I get a response from Brian, I will advise Fred.
- (4) Sue from the Duluth Archeology Center contacted me regarding schedule to complete additional work. I told her that we were awaiting responses from both MCPA and Rural Development to find out what they have to say about additional investigation. Sue indicated they will have time to complete the work this summer.

Sincerely, [Eric](#)

The Clerk indicated that in June or July, a public hearing will need to be held to present and approve updated plan and direction of the wastewater plant structure, as well as estimated costs.

Regarding the Castle Danger Subordinate Sewer District, Hoops updated the Board regarding the software installation at the filter building which will take place May 29 and 30.

## **ROAD & SAFETY:**

Rick updated the Board with current projects. Grupe will be meeting with Lake County Engineer on the 21<sup>st</sup> regarding East Castle Danger Road. The Loader's extra valve will be installed this week or next. Equipment is being maintained. Barnard is doing a good job. We need to complete a performance review for Barnard. Sewer licenses and their expiration dates for Hoops, Grupe and Barnard were discussed.

## **OLD BUSINESS:**

- Date set for a new CDSSD Rate Hearing  
Hoops made a motion, second by Lampart setting June 17<sup>th</sup> at 7:30 pm. Motion carried.
- The Board reviewed job applications received to date for the two new part-time positions. Lampart made a motion, second by Hoops appointing Whitney, Grupe and Hoops as the Interviewing committee for the Board. Motion carried.

Interviews will be conducted on Wednesday, May 28<sup>th</sup>. The Clerk will arrange interview times for all applicants and update the committee with starting times.

Hoops made a motion, second by Lampart setting June 3<sup>rd</sup> and 8:00 pm as a closed meeting for the purposes of discussing and acting on personnel/hiring issues, as well as discussing personnel issues. Motion carried.

- East Castle Danger road discussions were held with the Lake County engineer. There may be some support from the County.
- East Alger Grade culverts were discussed. The size of the culverts may need to be larger than what LHB had indicated. This will increase the cost. More investigation to follow by LHB and the Township.
- The size of the Town Road culvert appears to be sized correctly.
- Hoops discussed the new addition to the Town garage. The urban short course meeting that Hoops attended presented the case for borrowing the funds, as oppose to budgeting an annual allocation and waiting to build. Hoops has "designed" the layout that would contain a meeting space, Clerk space, assistant space, storage space and bathrooms for the public/staff.

There being no further business, meeting adjourned at 9:15 p.m. upon motion by Lampart, second Hoops. Motion carried.

Respectfully submitted,  
Frederick R. Whitney, Clerk