

TOWN OF SILVER CREEK  
REGULAR MEETING  
July 14, 2015

The regular meeting of the Town Board of the Town of Silver Creek was held on Tuesday, June 16, 2015 at the Town Hall. Present were Supervisors – Mike Hoops, Greg Hull and Larry Guentzel; Clerk – Kristina Pirsig; Deputy Clerk – Frederick Whitney (absent); Treasurer – Bobbi Gilbert; Deputy Treasurer – Jamie Pellman; Road Foreman – Rick Grupe

Hoops called the meeting to order at 7:02 p.m.

**CONSTITUENTS CONCERNS:**

NONE

**REVIEW MINUTES:**

**6.16.2015 Regular Meeting**

Motion by Greg Hull, second by Larry Guentzel to accept the Regular meeting minutes of June 16, 2015 as amended. **Motion Carried**

**TREASURER'S REPORT:**

Jamie Pellman presented the Treasurer's Report.

TTOSC checking: \$57,488.92 and TTOSC savings: \$800,645.95 for a total of \$858,134.92.  
CTAS balance: \$857,604.36. CTAS is over by .05 due to an over charge of a sewer batch fee that was in transit that was corrected by Lake Bank this month.

Treasurer requested that \$160,000 be transferred from savings to checking.

Motion by Hoops, second by Guentzel to transfer \$160,000 from savings to checking as per the Treasurer's request. Motion carried unanimously.

Reviewed Greg's worksheet.

Motion by Hoops, second by Guentzel to accept the May 2015 Treasurer Report as presented. Motion carried unanimously.

**READING OF THE BILLS:**

Current month's bills were read; Claims 4502 to 4542, payrolls and electronic transactions thru 7/14/2015.

Motion by Hull, second by Guentzel, authorizing payment of the bills and electronic funds as presented by the Clerk. Motion carried unanimously. Guentzel abstained from voting on disbursement # 0619201542 and 0703201542. Hoops abstained from voting on disbursement #0703201509.

**CORRESPONDENCE:**

- Right of Internment: Kim and Jean Scribner
- Lake County Planning & Zoning
  - Bill & Anna Walsberg

- Maggie & Contee Seely
- Ron Ballantine
- Rachel & Jerry Furnish
- Milton & Norbert Wittlief
- Milton Larson
- Michael Skinner

**ROAD & SAFETY:**

Road Foreman Rick Grupe reported that the road mowing is in progress.

Discussion about Beaver Dam Road. Hoops instructed Grupe to contact Sam Parker and go out stake out the turn around.

Horse signs have arrived. Discussion had about how to proceed with all the other roads that have equestrian riders on their roads. It is decided to let each constituent come and request that the signs be placed on their road.

One ton pickup is due for tires and will be replaced soon.

Culvert for Town Road is here just need to call and have it delivered. Will begin this project soon.

Will begin spraying chloride for the City of Two Harbors tomorrow. Will probably have to order one more load of chloride.

**OLD BUSINESS:**

**DOT Drug Testing Policy** – Reviewed Lake County’s Policy.

Hoops instructed Clerk to amend Lake County’s Drug Testing Policy to fit TTOSC. Once amended and updated have Attorney Russ Conrow review Policy before presenting to the Board as a Resolution.

Board instructed Clerk to find out from Lake County if they require contractors to use their policy. Also find out who the County uses for an outside source for drug testing.

**Review Labor Agreement – Heavy Equipment Operator:**

Portions of the following have not been done:

ARTICLE 8

INSURANCE

Section 1. MEDICAL – HOSPITALIZATION – SURGICAL COVERAGE: Effective the first of the month following the date of employment, the Township shall pay on behalf of the employee, the amount of the premium of the medical - surgical - hospital insurance plan under the Township’s Group Plan, or an employee may request \$7,280 per year in lieu of health insurance coverage from the Township with proof of coverage elsewhere.

Section 2. LIFE INSURANCE: Effective the first of the month following twelve (12) full months of service, the employer shall provide coverage for the employee in a group life insurance program in the amount of \$20,000, including accidental death and dismemberment clauses. In order to be eligible for this contribution, the employee must be qualified for and enrolled in the group plan.

Section 3. FLEXIBLE BENEFITS: Effective the first of the month following twelve (12) full months of service, the Employer agrees to provide a Flexible Benefit Cafeteria Plan for reimbursement of health care and dependent care expenses. The Township agrees to discuss a contribution amount at that time.

**\*\*\*Taken from the Labor Agreement – Heavy Equipment Operator**

**Actions Taken:**

Discussion on Life Insurance. Motion made by Hoops, seconded by Hull, to purchase a \$20,000 Term Life Insurance Policy on behalf of Jason Barnard and keep it for as long as he is employed. Motion carried unanimously.

Hoops instructs the Clerk to call Harbor Insurance in Two Harbors.

Motion made by Hoops, second by Guentzel, to have the policy bound immediately. Motion carried unanimously.

Motion made by Hull, second by Guentzel, to take the equivalent of 6 months of the policy premium and give it to Jason in cash. Motion carried unanimously.

Discussion on Flex Benefits. Motion made by Hull to have the Clerk contact Superior USA and get a HSA/Cafeteria plan created for Jason Barnard. Motion failed due to a lack of second.

Hoops instructed the Clerk to get information on Flex Benefits companies.

Motion made by Hull, second by Hoops, to establish a form of HSA/Cafeteria fund for Jason Barnard, funding it with \$800 per year of employment based on his anniversary of employment retroactive to December 1, 2014. Motion carried unanimously.

Discussion on medical insurance. It has come to our attention that we have been over paying Jason on his medical insurance. He should be paid \$317.40/per pay period for health insurance and we have been paying him \$687.70/per pay period. Motion made by Hull, second by Hoops, that when Jason obtains and shows documentation of a health insurance policy that the Township reinstate his health insurance payments immediately on the next pay period. Motion carried unanimously.

Hull instructed the Clerk to write a letter to Jason Barnard explaining what has been decided on at this meeting. Hoops will deliver the letter. The supervisors will be copied on the letter.

Discussion on who should be the Step-Up Foreman.

Hull requests a 5 minute recess at 10:00pm.

Hoops calls the meeting back to order at 10:05pm.

**NEW BUSINESS:****Pending Business:**

Add Pending Business to Agenda for each month in order to keep track of items that are pending.

- Drug Testing Policy
- CDSSD Ordinance Review and Revision
  - Discussion on the possibility of a Noise Ordinance

**Betty Veness Property:**

Discussion held on how TTOSC obtained property that Betty Veness would like to get back from the Township.

Hull requested Hoops ask Attorney Russ Conrow how we can legally dispose of this property.

**Chairman Hoops Items –**

1. State Auditor Updates:
  - a. Recordings of closed meeting must be kept for 3 years.
  - b. Minute book should have a signed claim ledger with the minutes
2. Computer Backup: Are the Township computers still being backed up? Yes, on/in the “Cloud”. Pirsig will find out how & when the backup occurs.
3. MAT Annual Meeting in November: Anyone can go that would like to attend.

Motion made by Hoops, second by Hull, that anyone who would like to go to the MAT Annual Meeting can go and be reimbursed per meeting & reimbursement for travel and subsistence expenses actually and necessarily incurred.

**Bobbi (Gilbert) Salakka – Treasurer – Resignation:**

Bobbi Salakka turned in a resignation letter, effective immediately.

Motion made by Hoops, second by Guentzel, to accept Bobbi (Gilbert) Salakka’s resignation letter with regrets and thanks for a good job.

Motion made by Hoops, second by Guentzel, to appoint Jamie Pellman as Treasurer until March elections.

Motion made by Hoops, second by Hull, to appoint Bobbi Salakka as Deputy Treasurer.

Adjourn:

Motion made by Hull, seconded by Guentzel to adjourn the meeting at 10:39pm. Motion carried unanimously.

Respectfully submitted,  
Kristina Pirsig, Clerk