

TOWN OF SILVER CREEK

June 21, 2016

The regular meeting of the Town Board of the Town of Silver Creek was held on Tuesday, June 21, 2016 at the Town Hall. Present were Supervisors – Mike Hoops, Greg Hull and Larry Guentzel; Clerk – Kristina Pirsig; Deputy Clerk – Frederick Whitney (absent); Treasurer – Jamie Pellman; Deputy Treasurer – Bobbi Salakka (absent); Town Foreman – Eric Warnecke; Constituents – Tom Opfer, Tim Phillips and LeRoger Lind

Guentzel called the meeting to order at 7:01 p.m.

CONSTITUENTS CONCERNS:

Tom Opfer asked for about a map of Town Roads. Clerk has provided a list of town roads. Board suggested using the provided list of roads with a plat book. There is not a town map with town roads

LeRoger Lind asked about Township plans to pave any of the gravel roads. Board responded that there are no current plans and cost is the main issue keeping the Township from paving.

ROAD & SAFETY:

Guentzel reported that they are steadily grading the roads and trying to get the step ditches out. The rain isn't helping. Hull reported that he got a call from a constituent on the East Alger Grade Road about the grading but it was graded yesterday.

Hull asked about the bypass on the Clark Road and Alger Grade during replacement of bridge on County Road 3. Guentzel reported that there is no date at this time for work to begin.

REVIEW MINUTES:

06.07.2016 CDSSD Meeting

Motion by Hull, second by Hoops to accept the CDSSD minutes of June 7, 2016 as presented.
Motion carried unanimously

TREASURER'S REPORT:

Jamie Pellman presented the Treasurer's Report for May 2016:

TTOSC checking: \$59,513.68 and TTOSC savings: \$738,819.24 for a total of \$798,332.92.
Outstanding Checks: \$411.69. CTAS balance: \$797,921.23.

Motion by Hoops, seconded by Guentzel to accept the May Treasurer Report. *Motion carried unanimously.*

Treasurer requests to transfer \$70,000 from savings to checking.

Motion by Hull, second by Guentzel to transfer \$70,000 from savings to checking as per the Treasurer's request. *Motion carried unanimously.*

READING OF THE BILLS:

Current month's bills were read; Claims 4929-4961, payrolls and electronic transactions thru 06/09/2016.

Motion by Hull, second by Hoops, authorizing payment of the bills and electronic funds as presented. Guentzel abstained from voting on disbursement #0526201642 and 0603201642. Hoops abstained from voting on disbursement #0526201609 and 0603201609. Hull abstained from disbursement #13394. *Motion carried unanimously.*

CORRESPONDENCE:

- Proposal for Land Surveying Services – Beaver Valley Road
- St. Louis County Planning and Zoning – Northeast MN HOME Consortium Joint Powers Agreement
- Lake County Land Use:
 - Dexter Fjeran
 - Stacey & Emily LaBlanc
 - Fauline Gragun
 - Randy Bolen
 - Thomas Berscheid
 - Jon & Sandy Clay
 - Jon & Sandy Clay
 - Michael Elling
 - Gerad & Barbara West
 - Jacob Busche
- Lake County Planning and Zoning:
 - Thomas Berscheid – Variance Application
 - David Crosser – Interim Use Application

Motion by Hull, second by Guentzel to recess the meeting at 7:45pm. Motion carried unanimously.

Guentzel called the meeting back to order at 8:44pm.

Discussion about the details of the building projects. Cost for the project is estimated at \$342,000 which includes the cost of the Pavilion being finished. The question was raised how much of Capital Improvements Fund is going to be allocated towards the project. The Board discussed taking out a loan for the entire amount (\$350,000) and if there was money left over it would be paid back on the loan.

Hull will go to the Lake Bank and finish up the paperwork for the loan.
Hoops and Pirsig will work on the building permits and variance application.
Guentzel will work on the site preparation.

Hull made a motion that Chairman Guentzel, be empowered to sign contracts with Morton Buildings, and we accept their bids for both the pump shop and office space additions, seconded by Hoops. Motion carried unanimously.

Hull made a motion that Chairman Guentzel be empowered to sign the contract and we accept the bid from Lindquist Buildings for the cold storage building, seconded by Hoops. Motion carried unanimously.

Craig Nelson from Morton Buildings asked about any of the add-on's for the office and pump shop contracts.

9" Wall Insulation
Gutters

Hull made a motion to add-on 9" wall insulation in the amount of \$1,783 and gutters in the amount of \$732 to the accepted contracts for the office and pump shop additions, seconded by Guentzel. Motion carried unanimously.

Hull made a motion that Chairman Guentzel be empowered to authorize the purchases, based on estimates from suppliers, as necessary for interior and subsidiary elements, seconded by Hoops. Motion carried unanimously.

OLD BUSINESS:

- **Beaver Valley Road:** Discussion on the possibility of getting the County to work with Town on this road. Clerk is directed to contact Commissioner Rich Sve and County Engineer Krysten Foster to see if they would be willing to discuss this road after the Greater MN Sales and Use Tax meeting on July 7th.

NEW BUSINESS:

- **Change of Meeting Dates:** Motion by Hoops to move the September Regular Meeting from 9.20.2016 to 9.13.2016, seconded by Guentzel. Motion carried unanimously.

Motion by Hoops for Clerk and Treasurer to create a policy, based on State Auditor's recommendation, for how money is handled within the Township, seconded by Guentzel. Motion carried unanimously.

Motion by Hoops that the Town's Minute Book be brought up to date by the July 19th meeting and from that date forward, meeting minutes be amended, printed and signed at the following meeting to keep the Book up to date, seconded by Guentzel. Motion carried unanimously.

Motion by Hoops that the Supervisors receive a draft of the minutes of any meeting within 7 days of the meeting, seconded by Guentzel. Motion carried unanimously.

Motion by Hoops that the Supervisors have the agenda at least 24 hours prior to the meeting, seconded by Guentzel. Motion carried unanimously.

Motion by Hoops to put up Horse signs on the West Castle Danger Road, seconded by Hull. Motion carried unanimously.

Hull reported that there isn't work for volunteers at this time so there aren't any scheduled Pavilion work days.

PENDING BUSINESS:

- **Cemetery Kiosk** – Hull reported that he talked to Dick Bohrer and he had just received materials from Rick Grupe and will proceed with project.
- **Mickelson Driveway Permit** – Clerk reported that information has been sent to Town Attorney Russ Conrow.

Guentzel reported that he spoke with a constituent on the Loop Road. Property has 3 driveways. The furthest south driveway was to be a temporary driveway. The water keeps coming off that driveway and washing out the Loop Road. Guentzel graded the road and cut a trench in that driveway. Homeowner was not happy about this. Guentzel explained that the driveway was temporary. Now the owner thinks that it's a permanent driveway because he wasn't the owner when the driveway was put in. Guentzel is set to meet with the owner next week. The primary issue is that water can't be coming onto the road.

Adjourn:

Motion made by Hull, seconded by Guentzel to adjourn the meeting at 10:45 pm. Motion carried unanimously.

Respectfully submitted,
Kristina Pirsig, Clerk