

TOWN OF SILVER CREEK

August 16, 2016

The regular meeting of the Town Board of the Town of Silver Creek was held on Tuesday, August 16, 2016 at the Town Hall. Present were Supervisors – Mike Hoops, Greg Hull and Larry Guentzel; Clerk – Kristina Pirsig; Deputy Clerk – Frederick Whitney (absent); Treasurer – Jamie Pellman; Deputy Treasurer – Bobbi Salakka (absent); Town Foreman – Eric Warnecke (absent); Constituents – Ramona Linden and Larry Ronning.

Guentzel called the meeting to order at 7:00 p.m.

**CONSTITUENTS CONCERNS:**

Larry Ronning spoke to the Board wanting to make a presentation about the Conditional Use Application submitted by Ramona Linden. The Board explained to Ronning and Linden about the Conditional Use Application process but declined to speak to the application itself. The Board set the Conditional Use Hearing for Monday, September 12, 2016 at 7pm at the Town Hall.

**Guentzel called a recess for the Regular Meeting to Reconvene Annual Meeting at 7:18pm.**

**RECONVENED ANNUAL MEETING:**

Discussion occurred on the Levy and why it is different than what was presented at the Annual Meeting in March. In order to get the loan for the loader and the building additions we need to show that we are levying enough money to pay back to bond. There was a new line item added: Debt Service. Hull worked on the levy and this new levy amount is what is needed to cover the costs of the bond.

On the budget side, there weren't any changes made in the amounts. The \$95,000 was carried down from debt service to account for payments to be made.

A.	<u>Proposed 2017 Levy</u>	(2017 Levy)	(2016 Levy)
	General	\$45,000	\$57,050
	Road & Bridge	\$80,000	\$141,000
	Rd Enhancement	\$17,500	\$20,000
	Building	\$5,000	\$16,500
	Fire	\$10,000	\$17,100
	Cemetery	\$0	\$1,100
	Debt Service	<u>\$95,000</u>	N/A
	<b>SUB TOTAL</b>	<b>\$252,500</b>	<b>\$252,750</b>
	Sewer Taxes – CDSSD	\$5,714	\$5,714
	Sewer Taxes – SRSSD	<u>\$30,000</u>	<u>\$30,000</u>
	<< TOTAL LEVY >>	<b>\$288,214</b>	<b>\$288,464</b>
	<b>CDSSD Sewer assessments</b>	<b>\$131,500</b>	<b>\$131,500</b>
	<b>CDSSD Sewer user fees</b>	<b><u>\$113,236</u></b>	<b><u>\$113,236</u></b>
	SEWER RECEIPTS	<u>\$244,736</u>	<u>\$244,736</u>
	<b>TOTAL LEVY + RECEIPTS</b>	<b><u>\$532,950</u></b>	<b><u>\$533,200</u></b>
B.	<u>Proposed 2017 Budget</u>	(2017 Budget)	(2016 Budget)
	General	\$78,050	\$78,000
	Road & Bridge	\$276,600	\$257,200
	Rd Enhancement	\$20,000	\$20,000
	Building	\$16,250	\$16,250
	Fire	\$40,000	\$40,000
	Cemetery	\$4,200	\$4,200
	Debt Service	<u>\$95,000</u>	N/A
	SUB TOTAL	<b>\$530,100</b>	<b>\$415,650</b>
	CDSSD Sewer Debt	\$107,500	\$106,500

CDSSD Sewer OMR	\$103,750	\$103,750
SRSSD Sewer	<u>\$30,000</u>	<u>\$30,000</u>
TOTAL SEWER	<u>\$241,250</u>	<u>\$240,250</u>
<b><u>TOTAL BUDGET</u></b>	<b>\$771,350</b>	<b>\$655,900</b>

Motion by Hull, seconded by Hoops to accept the 2017 Levy as presented and certify the 2017 Levy. *Motion carried unanimously.*

Motion by Hull, seconded by Hoops to close the Annual Meeting at 7:37pm. *Motion carried unanimously.*

**Guentzel called the Regular Meeting back to order at 7:38 pm.**

**ROAD & SAFETY:**

Guentzel reported that the west end of Alger Grade has had 210 loads of gravel spread on it. Chloride was sprayed on the east end of Alger Grade. By fall the gravel pile is going to be pretty small. Also sand and salt is going to need to be purchased this year.

Discussion occurred about whether or not the Town should crush gravel this year and where the money could be found in the budget. Decided that there would be an excess of \$30,000 in the Road Enhancement Fund at the end of the year.

Motion by Hull, seconded by Hoops, to authorize the Town Foreman to communicate with Lake County and arrange for crushing on their contract for an amount not to exceed \$30,000. *Motion carried unanimously.*

**REVIEW MINUTES:**

**07/19/2016 Regular Meeting**

Motion by Hull, second by Hoops to table the Regular Meeting minutes of July 19, 2016 until the September meeting because the amount of time needed to correct them would cause the meeting to go very late. *Motion carried unanimously.*

**TREASURER'S REPORT:**

Jamie Pellman presented the Treasurer's Report for July 2016:

TTOSC checking: \$169,164.26 and TTOSC savings: \$557,809.83 for a total of \$726,974.09.  
Outstanding Checks: \$13,369.45. CTAS balance: \$713,604.64.

Motion by Hull, seconded by Hoops to accept the July Treasurer Report. *Motion carried unanimously.*

Treasurer requested the transfer of \$50,000 from savings to checking.

Motion by Hoops, second by Guentzel to transfer \$50,000 from savings to checking as per the Treasurer's request. *Motion carried unanimously.*

**READING OF THE BILLS:**

Current month's bills were read; Claims 5005-5028 payrolls and electronic transactions thru 08/16/2016.

Motion by Hull, second by Guentzel, authorizing payment of the bills and electronic funds as presented. *Motion carried unanimously.*

## CORRESPONDENCE:

- Lake County – Notice of Decision – Town of Silver Creek
- Lake County – Land Use Permits:
  - Silverberry LLC, Steven Thorne
  - James and Julia Widen
- Lake County – Interim Use Decision – David Crosser
- Minnesota Association of Townships – District 10 Meeting
- Minnesota Coastal Conference 2016
- Developing U.S. Bicycle Route 41: Discussion occurred about the ownership of Silver Cliff Road, as it's listed as being owned by the Town. Clerk was directed to contact Liz Walton and advise her that the Town does not own Silver Cliff Road and wouldn't support the project until they could be presented with the correct information.

## OLD BUSINESS:

- **Beaver Valley Road:** Hull reported that he talked to Town Attorney Russ Conrow and he had finished the petition. Hull hasn't had time to bring it out to Sharon Wycoff.

Hoops suggested that an invitation be sent to Beaver Bay Township to discuss this project. Clerk is directed to send a letter of invitation to Beaver Bay Township.

## NEW BUSINESS:

- **Resolution authorizing the \$460,000 General Obligation Certificate of Indebtedness** – Motion by Hull, seconded by Guentzel, to adopt Resolution 2016-7. Roll Call: Chairman Guentzel: Yes; Supervisor Hoops: Yes; Supervisor Hull: Yes. *Motion carried unanimously.* (See Attached Resolution)
- **Linden Conditional Use Permit Application** – Already discussed under Constituent Concerns.
- **Consulting Fee for Rick Grupe** – Discussion occurred about what might be a fair fee. Suggestion was made the Hoops speak with Grupe about what the consulting fees should be. Tabled until next meeting.
- **Fee Schedule for Pavilion** – Discussion occurred about where to find comparable rates. Clerk was directed to research prices.
- **Cemetery Kiosk** – No update at time of meeting.
- **Mickelson Driveway Permit** – Town Attorney reported to Clerk that he is working on this and was still unclear if it should be a permanent easement or a temporary driveway permit. Clerk responded to Town Attorney that it should be a temporary driveway permit.
- **Barnard Back Pay** – Town Attorney reported to Clerk that Conciliation Court is set for August 31<sup>st</sup> in Sherburne County.
- **Hwy 3 Land Sale/Transfer** – Town Attorney reported to Clerk that he is working with Lake County Highway Engineer and has also spoken with Hull regarding the history of project.
- **Credit Cards** – Discussion occurred about the old credit card forms. Clerk is directed to create a new form and make sure that everyone is using them. Discussion occurred about the credit card limits, daily limits, and who should have a card. It was decided that Larry Guentzel should also have a card. Hoops will go in and speak with Pete Jeronimus about the credit cards.
- **Meeting Minutes** – Hoops brought up that the meeting minutes should be sent out as grammatically correct as possible in order to make the meetings go more smoothly.
- **State Auditor** – Jackson Krohn had contacted Fred Whitney regarding some questions with the Town's submitted report. Hoops had spoken to Krohn about some of the issues but Krohn was still missing information about transfers from governmental funds. Clerk reported that she had done the research and will get that sent out to Krohn immediately. There was also concern as to why Krohn had contact Whitney instead of Pirsig as Pirsig has been the Clerk since June 2015. Clerk was directed to find out why Whitney was contacted.
- **Children in Shop** -

Adjourn:

Motion made by Hoops, seconded by Hull to adjourn the meeting at 9:58 pm. *Motion carried unanimously.*

Respectfully submitted,  
Kristina Pirsig, Clerk