

TOWN OF SILVER CREEK
September 13, 2016

The regular meeting of the Town Board of the Town of Silver Creek was held on Tuesday, September 13, 2016 at the Town Hall. Present were Supervisors – Mike Hoops, Greg Hull and Larry Guentzel; Clerk – Kristina Pirsig; Treasurer – Jamie Pellman

Guentzel called the meeting to order at 7:05 p.m.

CONSTITUENTS CONCERNS:

NONE

ROAD & SAFETY:

Guentzel reported Town Forman Eric Warnecke would be absent tonight. He reported the graveling of Alger Grade from Clark Road to Highway 2 was completed. There were about 300 loads of gravel applied. Guentzel spoke with Kevin Hudson about being able to get gravel crushed. Hudson declined however said he has some material if we are in a bind.

The Loop Road washed out again, where the driveway for fire number 1928 comes out. Guentzel still hasn't had the opportunity to speak with the homeowner. The suggestion was made that a cattle guard or open top culvert could be placed there. If the homeowner wants to keep the driveway the Township could purchase the culvert and place it, however, all expenses would fall on the homeowner.

Discussion occurred about the building project.

REVIEW MINUTES:

07/19/2016 Regular Meeting

Motion by Hoops, seconded by Hull, to accept the Regular Meeting Minutes of July 19, 2016 as amended. *Motion carried unanimously.*

08/16/2016 Regular Meeting

Motion by Hoops, seconded by Guentzel, to accept the Regular Meeting Minutes of August 16, 2016 as amended. *Motion carried unanimously.*

TREASURER'S REPORT:

Jamie Pellman presented the Treasurer's Report for August 2016:

TTOSC checking: \$164,988.16 and TTOSC savings: \$591,228.18 for a total of \$756,216.34.
Outstanding Checks: \$3,364.05. CTAS balance: \$752,852.29.

No transfer request for this month.

Clerk reported that the General Obligation Loan was approved and deposited into the Township Checking account. Discussion occurred about Pavilion expenses and the need for them to be itemized in CTAS.

Discussion occurred about the new Loader purchase. The full purchase amount of the Loader should be put into Road and Bridge and then the full amount taken out of Road and Bridge. The excess of the proceeds from the Tax Forfeited Land sale (\$22,579.24) which was received into Road and Bridge, will be used to make the first payment on the G.O. Loan.

Motion by Hull, seconded by Hoops, to accept the August Treasurer Report. *Motion carried unanimously.*

The question was raised why the CDSSD report beginning and ending balance for the Enterprise Fund is different than the Treasurer's Cash Control Statement. This difference occurred due to the Treasurer and Clerk's CTAS books being different. The Clerk and Treasurer balance quarterly.

Hull's worksheet was balanced.

READING OF THE BILLS:

Current month's bills were read; Claims 5029-5072 payrolls and electronic transactions thru 09/15/2016.

Motion by Hoops, seconded by Hull, authorizing payment of the bills and electronic funds as presented. Hoops abstained from voting on disbursements: 0826201609 and 0909201609. Guentzel abstained from voting on disbursements: 0826201642 and 0909201642. *Motion carried unanimously.*

CORRESPONDENCE:

- Lake County – Amendment to Lake County Subsurface Sewage Treatment System Ordinance
- Lake County – Land Use:
 - Brad Wallin
 - Dewey & Virginia Hemmingsen

OLD BUSINESS:

- **Beaver Valley Road:** Hull reported there is no current update.
- **Consulting Fee for Rick Grupe:** At this point there is no need for consulting.
- **MN Coastal Conference:** Hoops reported he has scheduled himself to be able to make it and speak.
- **Credit Cards:** Everything is getting switched over.
- **Cemetery:** No update
- **Mickelson Driveway Permit:** Town Attorney Russ Conrow emailed that he was working on this.
- **Barnard Back Pay:** There was a judgement issued and now the Township has to wait to see if any money is recovered.
- **Hwy 3 Land Sale:** Request an update from Town Attorney Russ Conrow.
- **Conflict of Interest for Greg Hull:** Discussion occurred about the resolution and what a fair wage would be. Hull suggests that an hourly wage be set for anyone working on the new office building and building related projects. Hull's wage is set at \$15 per hour.
- **New Building Project Wages:** The wage set for any Supervisor working on the new building and building related projects is \$15 per hour.
- **Larry Guentzel – Full Time Status:** Guentzel requested to go from part-time status to full-time status. No request for health insurance or life insurance. Requested only to have vacation, sick, comp and paid holidays.

Motion by Hull, seconded by Hoops, to hire Larry Guentzel as a full-time employee with the following benefits, beginning the current pay period: Base wage \$21 per hour, paid over time, option of comp time, 11 paid holidays, vacation accruing at 3.077 hours per pay period, sick time accruing at 4 hours per pay period. *Motion carried unanimously. Chairman Guentzel abstained from voting.*

NEW BUSINESS:

- **Town Hall/Pavilion Rental Policy:** Discussion occurred about what the rental fee should be. The following was decided:

Non-Resident: \$250 deposit, \$100 per day for Town Hall, \$250 per day for Town Hall and Pavilion, \$50 for each additional day for Town Hall and \$125 for each additional day for Town Hall and Pavilion.

Silver Creek Resident: \$250 deposit, \$75 per day for Town Hall, \$150 per day for Town Hall and Pavilion, \$37.50 for each additional day for Town Hall and \$75 for each additional day for Town Hall and Pavilion.

Discussion occurred about the possibility of getting a credit card machine. Clerk directed to look into credit card machines.

Changes to Town Hall Rental Policy are as follows: Remove #4 – “User’s garbage must be removed. The Township will not be responsible for refuse.” Change #8 – From “No drugs, alcohol or smoking on the premises” to “Use of drugs, alcohol or smoking will result in the loss of damage deposit.”

Signs will be purchased and placed around the Town Hall and Pavilion regarding the No drugs, alcohol or smoking policy.

- **Driveway Permit:** Board reviewed the Driveway Permit Application. Discussion occurred about the need to clarify how the culverts are going to be installed. Clerk was directed to contact Krysten Foster, Lake County Engineer, and find out how they handle driveway permits and culvert installation. Clerk was also directed to look in the minutes, over the past 5 years, for information regarding discussion about culvert installation.
- **Plow Rates:** Board decided to keep the rates the same as last year.

Adjourn:

Motion made by Hull, seconded by Hoops, to adjourn the meeting at 10:12 pm. *Motion carried unanimously.*

Respectfully submitted,
Kristina Pirsig, Clerk