

TOWN OF SILVER CREEK
January 17, 2017

The regular meeting of the Town Board of the Town of Silver Creek was held on Tuesday, January 17, 2017 at the Town Hall. Board Members Present were: Supervisors – Mike Hoops, Greg Hull and Larry Guentzel; Clerk – Kristina Pirsig and Treasurer – Jamie Pellman

Constituents: Alan Anderson and Dennis Moen

Guentzel called the meeting to order at 6:01 p.m.

CONSTITUENTS CONCERNS:

NONE

ROAD & SAFETY:

Guentzel reported, on behalf of Town Foreman Eric Warnecke, that Ziegler came out today to work on the grader. It is going to be a couple of days before the grader is in working order. The roads are all okay and all the plow equipment is working great.

REVIEW MINUTES:

12/20/2016 CDSSD Meeting

Motion by Hoops, seconded by Hull, to approve the December 20, 2016 CDSSD Meeting Minutes, as amended. *Motion carried unanimously.*

12/20/2016 Regular Meeting

Motion by Hull, seconded by Hoops, to approve the December 20, 2016 Regular Meeting Minutes, as amended. *Motion carried unanimously.*

TREASURER'S REPORT:

Jamie Pellman presented the Treasurer's Report for December 2016:

TTOSC checking: \$146,977.87 and TTOSC savings: \$822,453.40 for a total of \$969,431.27.
Outstanding Checks: \$4,818.91. CTAS balance: \$964,612.36.

No transfer request for this month.

While reviewing the Cash Control Statement discussion ensued about specifics of certain receipts and how they were distributed into the CDSSD Enterprise Fund. Clerk attempted to clarify the distributions but she was unable to clearly do so. Board consensus was that there needed to be more detail about where the receipts are distributed.

Discussion followed about the General Obligation Loan proceeds as well as the payment to Ziegler for the new loader. During the discussion it became clear that the Treasurer and Clerk do not have balanced books and therefore couldn't provide the Board with an accurate picture of fund balances, receipts and disbursements.

Motion by Hull, seconded by Guentzel, to table the December Treasurer Report until the numbers are double checked, the two systems are reconciled and the Board can be provided with accurate information. *Motion carried unanimously.*

READING OF THE BILLS:

Current month's bills were read; Claims 5185-5194 and 8224-8252, payrolls and electronic transactions thru 1/18/2017.

Constituents Dennis Moen and Alan Anderson arrived at 6:28 pm.

Motion by Hull, seconded by Hoops, authorizing payment of the bills and electronic funds except for claim 8227, 8250, 8232 due to lack of documentation and incorrect payment amount. Guentzel abstained from voting on disbursement: 1230201642. *Motion carried unanimously.*

Motion by Hull, seconded by Guentzel, to authorize the payment of claim 8227, 8250 and 8232 when they have proper documentation and the proper payment amount. *Motion carried unanimously.*

Hull requested the Board allow constituent concerns be heard due to the fact he was in error for providing constituents with the incorrect meeting time of 7pm.

Alan Anderson commended the snow plow crew on the plowing job on Alger Grade. Anderson went on to describe how other roads are plowed by being winged down and marking the edge of the road, however Alger Grade is plowed level, two feet wider than the road. He suggested the road be plowed by placing the grader blade at the edge of the road and raising the wing up about a foot and wing it off. This would identify where the edge of the road is. Anderson provided several examples of vehicles driving off the road, he believes because the road edge isn't identifiable. Despite the fact he suggested a different way of winging the road edge; he remarked that he preferred the wider plowed roads.

CORRESPONDENCE:

- Lake County Planning and Zoning: Interim Use Application with a public hearing scheduled for January 23rd at the Silver Bay Service Center.
- Minnesota Pollution Control Agency: Announcement of official public comment period on proposed amendments.
- MRWA – 33rd Annual Water & Wastewater Technical Conference – March 7-9, 2017
- MN State Auditor Updates:
 - Contracts and Conflicts of Interest
 - Acceptance of Gifts to an Entity
 - Local Government Lobbying Form Due January 31st
 - CTAS: 2017 Tax Tables

OLD BUSINESS:

- **Beaver Valley Road:** Hull reported that he had an informal discussion with one of property owners. Hull suggested tabling the project until such a time as they come back and demonstrate interest.

Hoops suggested that Hull bring in the prepared petition so that the Board has the ability to present to the residents, should they return with interest in the project.

NEW BUSINESS:

- **Cost of Living Adjustment:** Inflation rate is 2.04%.
Motion by Hull to have all Township employees have their base wage increased, for the 2017 calendar year, by whatever number gets released at 8:30am EST tomorrow.
(www.usinflationcalculator.com)

Hull withdrew motion.

Motion by Hull, seconded by Hoops, that the Clerk and Treasurer be directed, after 8:30am EST tomorrow, to see what the US Inflation rate was for 2016, and adjust the base wage of all employees of the Township, retroactive to January 1st. *Motion carried unanimously.*

- **Reschedule Meeting Date:** Hoops requested the February 21, 2017 meeting be changed due to the fact he will be out of town for L & R. Meeting date is changed to Monday, February 13, 2017 at 6pm.
- **SRSSD:** Hoops reported that he talked to Representative Rob Ecklund and he is re-jacketing the Stewart River bill.
- **Resolution 2017-1: Appointing 2016 Election Judges and Absentee Ballot Board:** Motion by Hull, seconded by Hoops, to adopt Resolution 2017-1 [full text on file]. *Motion carried, all voting in favor.*
- **Two Harbors Grant Workshop:** Clerk reported she attended and the presenters were: Two Harbors Area Fund, Duluth Superior Area Community Foundation, Lloyd K. Johnson Foundation, Northland Foundation and MN Department of Natural Resources (Lake Superior Coastal Program).

Clerk mentioned the Two Harbors Area Fund would be a good foundation to apply for a grant for funding the Pavilion roof.

Discussion followed about the Pavilion and possible solutions for the growth of the Ukulele Festival.

Clerk provided the Board with the Program Code Report showing the receipts and disbursements for the Pavilion and New Office, Pump Shop, Cold Storage. Also provided was Interim Financial Report by Object Code for the General Capital Projects Fund. Discussion followed regarding the difficulty to understand where exactly the money was spent if the report says "VISA \$1,047.10". Clerk was directed to convert both reports into an Excel worksheet and show the detail of each invoice; as well as each individual project.

- **Cold Storage Building/Lindquist Buildings:** Guentzel reported the Township has received approximately 10% of the building materials and he expected the remaining materials to be delivered by now. The communication from Lindquist Buildings has only occurred when initiated by the Township. Board agreed Guentzel should take a copy of the contract to Town Attorney Russ Conrow and see what he suggested.

Clerk reported, on behalf of Town Attorney, that there hadn't been any change in the Barnard Judgement. He received the survey of Cedar Road for the Mickelson Easement but needs the approved meeting minutes from December 20, 2016 noting the authorization. Clerk advised Conrow Resolution 2016-12: Authorizing the Purchase of Parcel 29-5310-03310 from Lake County would be signed at the present meeting and forwarded to his office in the morning.

- **Sign for Town of Silver Creek Office:** Clerk was directed to contact Dick Bohrer requesting a conceptual drawing for the Town of Silver Creek Office sign, incorporating the Town logo.
- **Ski Club:** Hull reported they set their meeting for February 9, 2017 and he will be attending.

The Budget & Levy Working Meeting is scheduled for February 7, 2017 at 4pm. Board extended an invitation to Dennis Moen to attend.

Adjourn:

Motion made by Hull, seconded by Hoops, to adjourn the meeting at 8:34 pm. *Motion carried unanimously.*

Respectfully submitted,
Kristina Pirsig, Clerk