

TOWN OF SILVER CREEK
March 21, 2017

The regular meeting of the Town Board of the Town of Silver Creek was held on Tuesday, March 21, 2017 at the Town Hall. Board Members present were: Supervisors – Larry Guentzel, Greg Hull, Mike Hoops; Clerk – Wendy Langanki; Treasurer – Jamie Pellman; Denny Moen.

Guentzel called the meeting to order at 7:00 p.m. Meeting recessed at 7:03 p.m. to open the Rate Hearing. Meeting reconvened at 7:25 p.m.

CONSTITUENTS CONCERNS:

NONE

ROAD & SAFETY:

Foreman Eric Warnecke reported the following:

- Culverts are being steamed
- Repairs are being made to Loop Road, and Flood Bay Road.
- Downfalls were removed following the March 7th wind storm.
- Skating rink ice has deteriorated ending recreation use for the season.
- Grader tires – this will be the last summer of use. Tires will need to be recapped before they are too worn out.
- Grading has been completed as needed.
- Extension on grader moldboard – discussed removing the extension due to narrowness of roads to better facilitate road maintenance. Hull stated Warnecke should do what he feels is best for enabling road work. The Board trusts Warnecke's decisions and they don't want to micro-manage these decisions.
- Spending authorization – There is a \$5000 yearly tool budget that can be utilized based on the Foreman's determination of needs for tools. Supervisors stated that safety and wear items can be purchased as needed without prior approval. If there are new items, authorization should be obtained from the Board. Notice should be given, for budgetary purposes, when larger expenditures such as a culvert order are placed. Dust control can be ordered as needed.
- Phones – discussed the problems with the lift station dialers not being able to reach Warnecke's phone. Information on AT&T phone plans, and also how the County handles phones for employees, was presented. Moen explained the Go-Phone Plan he uses. Motion by Hull, second Hoops, to continue to research options for phones. Carried unanimously.
- Equipment – surplus equipment has been put up for sale. One phone call has been received, but the person has not called back. Ziegler, Nortrax, and Titan have been contacted regarding potential trade-in of surplus equipment toward the purchase of a skid steer. Ziegler proposed giving the township \$3000 for the surplus equipment. Nortrax has a 2 year old skid steer with 700 hours for \$51,000. This machine has a two-year warranty remaining on it and new tracks. They have offered \$16,500 for the surplus equipment, \$2500 in funding through the National Joint Powers Alliance if the Township joins, bringing the price of the skid steer to \$32,000. Guentzel stated Titan will be submitting a bid tomorrow. Discussed payment. Road & Bridge Fund balance is low at this time. General Fund balance is strong right now. Motion by Guentzel to trade the plow and broom toward a skid steer and use General Fund dollars to pay for it. Moen suggested the money be transferred from the General Fund into the Capital Projects Fund and then paid for out of that fund. Guentzel accepted the friendly amendment to his motion. Motion seconded by Hoops. Carried unanimously.

REVIEW MINUTES:

2/13/2017 Budget and Levy Meeting

Motion was made by Hull, seconded by Hoops, to approve the February 13, 2017 Budget and Levy Meeting minutes as presented. Motion carried unanimously.

2/13/2017 Regular Meeting

Motion by Hull, seconded Hoops, to approve the February 13, 2017 Regular Meeting minutes as amended. Motion carried unanimously.

3/7/2017 CDSSD Meeting

Motion made by Hull, second by Guentzel, to approve the March 7, 2017 CDSSD Meeting minutes as amended. Motion carried unanimously.

A five minute recess was taken.

TREASURER REPORT:

- Jamie Pellman presented the Treasurer Report for February 2017. CTAS balances with Lake Bank with the exception of a .36 deposit error from last month that Lake Bank has not yet deposited. Pellman will follow up on same.
- Motion by Hull, second Hoops, to increase the limit the Treasurer is able to transfer between Lake Bank savings and checking to \$100,000. Motion carried unanimously.
- Motion by Hoops, second Hull, authorizing transfer of \$60,000. Motion carried unanimously.

TTOSC checking: \$89,588.11 and TTOSC savings: \$745,575.84 for a total of \$835,163.95.

Outstanding Checks: \$1,740.39. Deposit error: \$.36. CTAS balance: \$833,423.92.

READING OF THE BILLS:

- Current month's bills were read: Claims 5222-5223, 8256-8290, and payrolls through 3/21/2017 were presented.
- Motion by Hull, second Hoops, authorizing payment of the bills (with the exception of checks #13636 for Summit and #13642 for Traut) and electronic funds - Hoops abstained on 0321201710 and Guentzel abstained on 0321201743. Motion carried unanimously.

CORRESPONDENCE:

- Lake County Planning Commission – land use applications
- Government Training Services – Land Use training events
- Krysten Foster – Transportation Funding Seminar; Bridge Inspection Report
- Lake Bank – processing fees; Pledge Inventory report
- FHLB – letter of credit
- Miller Roofing – quotes for re-roofing projects on the Pavilion and Town Hall
- Gooseberry Village – copy of invoice for pumping services
- Walker, Giroux & Hahne – Non-audit services: motion by Guentzel, second Hull authorizing the Clerk to oversee non-audit services. Carried unanimously.

OLD BUSINESS:

- **Cemetery Perpetual Maintenance Fund:** Hoops stated the fund should have interest credited to it each month. Pellman will follow up on same.
- **Insurance:** Values need to be established and reported to MAT for increased coverage on the Capital Project Improvements.
- **Attorney:** Conrow has been asked by the County to go back to the Lake County Attorney position as the current Attorney retired. Discussed the probability of needing to contact another attorney for township work.
- **Pirsig hours and mileage:** The Supervisors examined and considered the evidence regarding pay for work completed in January. They concluded, after researching the records, that when Pirsig was first appointed, she was paid for ½ month of work in June of 2015. Each month thereafter, pay reflected the current month's work, even though claims report meeting to meeting expenses and per diem. Consequently the Supervisors concluded that the sum total of what was owed has been paid. A motion was made by Hull, second Guentzel to reimburse Pirsig for outstanding mileage in the amount of \$77.04. Carried unanimously.

NEW BUSINESS:

NONE

There being no further business, meet adjourned at 11:11 p.m. upon motion by Hull, second Hoops. Motion carried unanimously. The next Regular Meeting will be held on April 18, 2017 at 7:00 p.m. at the Town Hall.

Respectfully submitted,
Wendy Langanki, Clerk