

TOWN OF SILVER CREEK
REGULAR MEETING
MAY 16, 2017

The regular meeting of the Town Board of the Town of Silver Creek was held on Tuesday, May 16, 2017 at the Meeting Room in the Town Garage. Present were Supervisors – Larry Guentzel, Mike Hoops, Denny Moen; Clerk – Wendy Langanki; Treasurer – Jamie Pellman; Greg Hull.

Chair Guentzel called the meeting to order at 7:00 p.m.

CONSTITUENTS CONCERNS:

- Greg Hull spoke regarding chairs available from First Baptist. Moen confirmed that the church would like to donate approximately 70 chairs plus a dolly to the Township. Hull was also wondering when the road bans would be lifted. Minnesota is removing the bans on the 17th. Road Crew will be checking road conditions in the morning to determine whether the weight restrictions can be lifted on town roads.

ROAD & SAFETY:

- Gravel crushing – \$30,000 has been budgeted for crushing this year. KGM had been crushing at Swanstrom's Pit. Lake County is currently advertising for gravel crushing in three other pits. Motion by Hoops, second Moen to have the Foreman contact KGM to find out if they are able, or willing, to come back to Swanstrom's, and find out what the price for crushing would be. Once the bids are opened for the County, Foreman is also authorized to contact the low bidder and then decide on the best value for the amount budgeted.
- East Castle Danger Road turn-around – Road Crew has flagged the proposed area needed to upgrade the turn-around. The area was originally thought to be on Dwight Lind's property. Following discussion with Lind, it has been learned that the property is actually on the Erickson property. Clerk was directed to go to the Court House and research the deeds. Once ownership is confirmed, the township will meet with Erickson's to go over the plan and what is proposed for the upgrade, have the property surveyed, and pay the damages as determined.
- Material Safety Data Sheets – Hoops presented new Safety Data Sheets he obtained for the following products: Aluminum Sulfate Liquid, and Azone 15 – EPA Reg. No. 7870-5. Data Sheets will be put into the Township AWAIR Manual to replace previous information.

REVIEW MINUTES:

03/14/2017 Canvass Meeting - Motion by Moen, second by Hoops, to accept the Canvass meeting minutes as presented. Motion carried unanimously.

04/18/2017 Regular Meeting - Motion by Hoops, second Moen, to accept the Regular Hearing meeting minutes as presented. Motion carried unanimously.

04/27/2017 Special Meeting – Motion by Hoops, second Guentzel, to accept the Special meeting minutes as presented. Motion carried unanimously.

05/09/2017 Board of Equalization – Motion by Hoops, second Moen to accept the BOE meeting minutes as amended. Motion carried unanimously.

TREASURER'S REPORT:

TOSC checking: \$65,943.57 and TOSC savings: \$687,984.03 for a total of \$753,927.60. Outstanding Checks: \$29,470.56. CTAS balance: \$724,457.04.

Treasurer requests to transfer \$75,000 from savings to checking. Motion by Hoops, second by Moen, authorizing Treasurer to transfer \$75,000 from Lake Bank savings to Lake Bank checking. Motion carried unanimously.

Motion was made by Hoops, second by Moen, to accept the April Treasurer Report as presented. Motion carried unanimously.

READING OF THE BILLS:

Current month's bills were read; Claims 5262 – 5290 (claim 5282 Voided), payrolls, and electronic transactions thru 05/16/2017.

Motion by Hoops, second by Moen, authorizing payment of the bills and electronic funds as presented. Motion carried unanimously. Guentzel abstained from voting on disbursement #0421201742, 0505201742 & 0516201743. Hoops abstained from voting on disbursement #0421201709 & 0505201709.

CORRESPONDENCE:

- Lake County P & Z – copies of applications and notices
- MPCA – Certificate of Commendation; Municipal Permits, Standards, and Cost
- MAT – re: Insured property valuation
- Century Link – 2017 construction season
- Lake Bank – requesting 2015 and 2016 financial statements; letter of credit
- FHLB – letter of credit

OLD BUSINESS:

- **Ukulele Carnival** – Representative for the Carnival has been contacted and informed of the Board's decisions regarding rent, chapel use, and WIFI availability
- **Chapel** – the door and steps to the back of the building are in need of repair. Supervisors will evaluate the extent of repairs needed and determine whether the project will need to be bid out.
- **Pavilion** – Hoops reviewed all bids received to repair the Pavilion roof. Miller submitted a bid of \$18,500 to tear off the old and replace with new; Williams submitted a bid of \$20,019 to do an overlay; Hoops then asked Miller to submit a bid to repair the roof with an overlay – Miller submitted a quote of \$16,950. Doing the repairs as an overlay will allow the original roof to remain and still be viewed from the inside of the building preserving historical architecture. Motion by Moen, second Guentzel to accept the bid from Miller's Roofing and Siding, LLC in the amount of \$16,950 to overlay the old metal roof with 1x4 purlin's and galvanized panels that have a 45 year warranty. Carried unanimously. Clerk to draft contract and work with contractor for payment details.
- **Phones** – discussed problems with dialers not being able to connect with all phones. Moen stated he has two AT&T Go Phones he is willing to donate to the town for employee phones. AT&T's reception coverage is better than other plans in the area. This should increase reception coverage and help with contacting employees.
- **Office furnishings and equipment** – Deputy Clerk has been researching options for the new office. Quote from Tri-State Business Systems totaled \$7280 for main office desk, two additional desks, lateral files and hanging railings, and chair. Motion by Moen, second Guentzel to accept the quote from Tri-State Business Systems and pay out of funds as follows: \$1,500 out of Sewer; \$3,500 out of General; and the balance of \$2,280 out of Building. Carried unanimously.
- **New office space/meeting room flooring** – meeting was held today with Aaron Strom from Duluth Coating Solutions regarding flooring for the new addition. Strom submitted a bid of \$5725 which includes 1263 square feet of Sika Deco Flake Epoxy Full Flake Floor and Satin Urethane Topcoat. Motion by Guentzel, second Moen to accept the bid of \$5725 as proposed by Duluth Coating Solutions. Carried unanimously.

NEW BUSINESS:

- **Community Dances** – Moen has been approached by a couple of individuals who want to bring back the dances at the town hall. Supervisors felt it could be a community event sponsored by the Township with the rental fee waived. Motion by Hoops, second Guentzel to sponsor two community dances each summer as part of our recreation program. Township will provide the buildings and the power. Carried unanimously.
- **US Bank signers** – Motion by Guentzel, second Hoops to designate Treasurer Jamie Pellman, and Supervisor Dennis Moen as authorized signers on US Bank Certificate Account #3-731-0332-8713. Carried unanimously.
- **New posting location** – discussed the need to establish a new posting location at the Town Garage as this will now be the Town Board meeting place. Posting bulletin will be constructed and installed.
- **Town Hall/Pavilion rental agreement** – reviewed proposed amendments to the rental agreement to reflect alcohol use in the Pavilion. Clerk to update agreement as approved.
- **Stewart River** – Rep. Ecklund requested the Township resubmit the Stewart River project request for inclusion in next year's bonding cycle. Hoops and Clerk will work with Eric Blasing, Wenck Associates, to submit request.

Pending issues:

- **Cemetery Kiosk**
- **CDSSD amendment**
- **Highway 3 property** – well has been sealed. Lake County has authorized their Board Chair to sign the quit claim deed for Parcel Number 29-5310-03310 to Town of Silver Creek for the sum of \$25,000.00.
- **Pest House property** – deed was sent to Assessor's office. They are working on creating a parcel number and EMV for the property.

There being no further business, a motion was made by Moen, second by Hoops, to adjourn the meeting at 9:21 p.m. Motion carried unanimously. The next CDSSD quarterly meeting will be held on June 6, 2017, at 6:00 p.m. at the new meeting room in the Town Garage. The next regular meeting of the Board will be held on Tuesday June 20, 2017 at 6:00 p.m. at the new meeting room in the Town Garage.

Respectfully submitted,
Wendy Langanki, Clerk