

TOWN OF SILVER CREEK
COMMITTEE OF THE WHOLE
JUNE 13, 2017

A Committee of the Whole meeting of the Town Board of the Town of Silver Creek was held on Tuesday, June 13, 2017 in the new addition located in the Town Garage for the purpose of discussing all issues before the board. Present were Supervisors – Greg Hull, Mike Hoops, Denny Moen; Clerk – Wendy Langanki; Step up Foreman - Larry Guentzel; Tim and Karen Erickson; Alison Oftedahl.

Chair Hull called the meeting to order at 6:00 p.m.

1. East Castle Danger Road turnaround – Reviewed proposed additional easement area needed on the Erickson property to provide a larger turnaround space. Erickson's agreed to the suggested area. They do not want financial reimbursement. Erickson's requested that a 'No Parking' sign be installed to help deter folks from parking in the turnaround and hiking down through private property to get to the lake.
2. Gravel crushing and chloride - Lake County did not award bids as they all came in too high. The County plans to solicit bids again this fall. Guentzel felt the town could get by with what is currently in the stock pile. Discussed other sources should we run short of gravel. Guentzel reported 4400 gallons of chloride were delivered today.
3. Storage container – same has been moved to the ponds for sewer use.
4. Mower rental – Guentzel reported that Ziegler's rental rates for 2017 are \$2750 per week. He requested the town rent a mower for two weeks.
5. Summer road plan – culverts will be replaced on Alger, Clark, and Dogwood
6. Cliff Point Road – culvert needs to be installed at the Schaffer property directing drainage to the east. Hoops directed Shaffer to fill out a driveway permit application.
7. Chapel repairs – two bids have been submitted as follows: Scott Berglund \$2500; Ryan Williams \$2463. Supervisors reviewed same.
8. Signs – Silver Creek Signworks submitted draft sign designs. Discussed ordering additional signs that state rules of Pavilion use.
9. Town Hall Use Agreement – discussed additional language regarding certificates of insurance and post license being attached to the agreement at the time of application. Also discussed a cancelation policy.
10. Sewer finances – there will be a shortfall in the Debt Service Fund due to property going tax delinquent. Proposed using township funds to pay the loan, and then increasing user fees to pay the township back. Also discussed sewer access fees, that have been designated in the past to supplement the enterprise fund, being paid back to debt service.
11. 3110 Highway 61 land use permit – Clerk continues to work with property owner regarding site plan and ordinance requirements.
12. MATiT Insurance – forms have been sent to the town regarding property valuation to approve either replacement cost or agreed value. More information is needed.

Meeting recessed for 5 minutes

13. Personnel issues:
 - Clerk – Laura Kleive has agreed to assume the position of Clerk – transition to take place sometime after June. Alison Oftedahl is potentially interested in the Deputy Clerk position.
 - Foreman/Sewer Operator/Equipment Operator/PT EO positions – discussed the amount of hours required for sewer work and for the road crew. Hoops is willing to carry his sewer license out until 2022 to allow training time for new employees. Discussed posting Foreman position, then FT Equipment Operator position, and lastly the PT Equipment Operator position. All position descriptions will be reviewed prior to publication of openings.
14. MPCA compliance report – Hoops provided information on report and explained the problems the State is having with their new computer program which results in notations on the report.
15. CTAS training – Moen spoke regarding the problems with being able to export the correct information from CTAS to Excel to provide accurate budget information for the board. CTAS training is being offered during Summer Short Course training.
16. Veness property – no new information. Assessor's office will be contacted for an update.
17. Tax forfeit property in Castle Danger – Conrow in working on the justification for the sale of the property to the Town.
18. Lake County Emergency Management – a meeting will be held on July 20th at 9:00 a.m. at the LEC.
19. Stewart River Sewer – Capital Budget request has been submitted.

There being no further business, meeting adjourned at 9:11 p.m.

Respectfully submitted,
Wendy Langanki, Clerk