

TOWN OF SILVER CREEK
REGULAR MEETING
JULY 18, 2017

The regular meeting of the Town Board of the Town of Silver Creek was held on Tuesday, July 18, 2017 at the Board Meeting Room in the Town Garage. Present were Supervisors – Greg Hull, Mike Hoops, Denny Moen; Clerk – Wendy Langanki; Deputy Treasurer – Bobbi Salakka; Larry Guentzel; Alison Oftedahl.

Chair Hull called the meeting to order at 6:00 p.m.

CONSTITUENTS CONCERNS:

NONE

EAST CASTLE DANGER ROAD TURNAROUND:

Clerk is working to arrange a time to deliver survey and legal description to Conrow.

REVIEW MINUTES:

Motion by Hoops, second Moen to adopt the following minutes as presented: 06/20/2017 Regular Meeting; 07/11/20107 COW Meeting. Motion carried unanimously.

PEST HOUSE/VENESS PROPERTY:

Matt Miller spoke regarding the two acre parcel the Township owns that is located in the corner of a parcel owned by Veness. Veness would like to purchase this parcel from the Town. The plot of land has recently been assigned a parcel number and value of \$11,200. Miller has been researching the value placed on the two acres, and whether it is considered a lot of record. Miller stated that an inaccessible/non-buildable 2 acre parcel would be valued at about \$4785. Miller will write a letter with all information he has gathered.

ROAD & SAFETY:

Guentzel reported a load of chloride was delivered today. Crew has been mowing ditches, grading roads, and applying dust control. Guentzel will meet with the contractor working for a property owner on Cliff Point Road regarding the slope of the driveway he installed. Current installation will cause water drainage to run out onto the township road. Guentzel questioned whether he should place a culvert order. Clerk will research the last two orders to determine what has been done in the past.

TREASURER'S REPORT:

TOSC checking: \$106,838.52 and TOSC savings: \$571,739.90 for a total of \$678,578.42. Outstanding Checks: \$8,936.28. CTAS balance: \$669,642.14. Moen presented a draft financial report he has been working on. It shows current, year to date, and budget status information. Motion was made by Moen, second by Hull, to accept the June Treasurer Report as presented. Motion carried unanimously.

Treasurer requests to transfer \$100,000 from savings to checking. Motion made by Hoops, second by Hull, authorizing the Treasurer to transfer \$100,000 from Lake Bank savings to Lake Bank checking. Motion carried unanimously.

READING OF THE BILLS:

Current month's bills were read: Claims 5320 – 5356 totaling \$173,201.10, and payrolls through 07/18/2017. Hoops abstained on #0721201709.

Motion made by Hoops, second by Moen, authorizing payment of the bills as presented. Motion carried unanimously.

CORRESPONDENCE:

- Lake County P & Z – copies of applications and notices
- MATiT – Revised Property Valuation Acceptance Form
- 1st TENNESSEE – security pledge
- BCBS – health insurance plan information
- WENCK – certificate of liability insurance

OLD BUSINESS:

- **Chapel repairs** – Williams Construction will be able to complete the repairs on the structure and reattach the existing stairs prior to the Ukulele Carnival. Final repairs to the stairs will be completed in September.

- **Pavilion and Addition signs** - Bohrer stopped in to discuss language and options for additional signs requested. Supervisors discussed which rules to be included on the sign for the Pavilion. Clerk will contact Bohrer with final language.
- **MATiT Property Valuation Report** – the following Resolution is required to continue replacement cost coverage:

**RESOLUTION 2017-6
TOWN OF SILVER CREEK
LAKE COUNTY, MINNESOTA**

A RESOLUTION APPROVING REPLACEMENT COST COVERAGE

WHEREAS, the Town Board has received information concerning the value of property owned by the Town; and

WHEREAS, the Town Board has determined that it desires to fully insure that property.

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Silver Creek, Lake County, Minnesota approves abating replacement cost coverage from the Minnesota Association of Townships Insurance Trust as set out in Exhibit A attached hereto and authorized and directs the Clerk to take any steps necessary to do so.

Greg Hull

Mike Hoops

Denny Moen

Adopted this 18th day of July, 2017 upon unanimous yea vote of Supervisors Hull, Hoops, and Moen.

BY THE BOARD

Town Chair

Attest: _____
Town Clerk

- **Oftedahl employment status and wage** – the ruling from MAT is that there can only be one Deputy Clerk appointed. Due to the part time/short term need for training for an elected position, Oftedahl will be hired as an employee without posting the position. Motion by Hull, second Hoops to set the wage for the Clerk Trainee position at \$15 per hour effective until assuming the duties of Clerk. Motion carried unanimously.
- **Personnel planning** – Hull presented a draft revision to the position description for the Town Operations and Facilities Manager job. Supervisors reviewed same. Hull will edit the PD as discussed.
- **Storage Container** – the container has been moved to the ponds for sewer use. Motion by Hoops, second Moen to transfer \$2720 from the Sewer Fund to the Capital Project Fund to reimburse the expenditure. Carried unanimously.
- **2017 Meeting Schedule** – motion by Hoops, second Moen to adopt the amended 2017 Meeting Schedule to add the Committee of the Whole meetings as follows:

August 8, 2017	COW 6:00 p.m.
August 15, 2017	Regular (Reconvene annual meeting if needed) 6:00 P.M.
September 5, 2017	Castle Danger Subordinate Sewer District 6:00 P.M.
September 12, 2017	COW 6:00 p.m.
September 19, 2017	Regular 6:00 P.M.
October 3, 2017	COW 6:00 p.m.
October 10, 2017	Regular 6:00 P.M.
November 14, 2017	COW 6:00 p.m.
November 21, 2017	Regular 6:00 P.M.
December 5, 2017	Castle Danger Subordinate Sewer District 6:00 P.M.
December 12, 2017	COW 6:00 p.m.
December 19, 2017	Regular 6:00 P.M.

NEW BUSINESS:

- **CLP Billing** – discussed splitting out the electric bill between R&B/Building/Sewer now that the office/meeting room and sewer pump repair addition have been added to the garage. Will track electric bill for one year and compare it to past usage to support a decision regarding distribution of expenses.
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PENDING ISSUES:

- **Cemetery Kiosk**
- **CDSSD Ordinance** – will work on the ordinance this winter
- **Highway 3 property**
- **Pest House property**
- **Castle Danger Tax Forfeit property** – Conrow is working on language for a potential property transfer.

There being no further business, a motion was made by Hoops, second by Moen, to adjourn the meeting at 9:23 p.m. Motion carried unanimously. The next COW Meeting will be held on Tuesday August 8, 2017 at 6:00 p.m. in the Board Meeting Room. The next regular meeting of the Board will be held on Tuesday August 15, 2017 at 6:00 p.m. in the Board Meeting Room.

Respectfully submitted,
Wendy Langanki, Clerk