

TOWN OF SILVER CREEK
REGULAR MEETING
JANUARY 16, 2018

The regular meeting of the Town Board of the Town of Silver Creek was held on Tuesday, January 16, 2018 in the Board Meeting Room. Present were Supervisors: Greg Hull, Denny Moen, Mike Hoops; Clerk Alison Oftedahl; Treasurer Jamie Pellman; Snow Plow Operator Allen Anderson; and Tom Ringold.

Chair Hull called the meeting to order at 6:03 p.m.

CONSTITUENTS CONCERNS:

Tom Ringold – Land Use Application – Tom Ringold appeared before the Board to discuss his Land Use Application that was submitted after the construction of a shed on his property. Because the shed is temporary, Ringold had not realized that a permit would be necessary and was requesting leniency on the late processing fee. The Board noted that the regulations and the fees must be applied fairly and equally to all residents. The Board provided Ringold with the option of paying the \$400 late processing fee, or dismantling the structure until the application is reviewed and the permit is granted for the \$25 fee. Ringold will be allowed a week to consider the options and come to a decision.

ROAD & SAFETY:

Town Operations and Facilities Manager Swanson was not able to attend the meeting, but Snow Plow Operator Allen Anderson was present. Anderson reported that there is a hydraulic hose on the plow truck wing that is leaking and needs repair.

SEWER OPERATIONS:

Hoops reported that there has been no update from MPCA on either the Leachate Hauling or the elimination of Alum. With regard to CDSSD sewer operations, the frequency of meter reading for commercial customers was discussed in the COW meeting. All had agreed that monthly readings are no longer needed. A motion was made by Hull, second Moen, to authorize the Sewer Operator to set the frequency of meter readings going forward. Motion carried unanimously.

REVIEW MINUTES:

- Motion by Hull, second Moen to accept as presented the 12/19 Regular Meeting minutes.
- Motion by Hoops, second Moen to accept the minutes from the 1/9 Committee of the Whole meeting with corrections as noted.

TREASURER'S REPORT:

TOSC checking: \$75,827.81 and TOSC savings: \$562,170.33 for a total of \$637,998.14. Outstanding Checks: \$1,801.42. CTAS balance: \$636,196.72. A transfer of \$30,000 was requested. Motion by Hoops, second Hull, to accept the December Treasurer Report as presented. Motion by Hoops, second Moen, authorizing transfer of \$30,000.

READING OF THE BILLS:

The current month's bills were read: Claims 5535 - 5545 and 8293 - 8320 totaling \$38,159.76; and payrolls through 01/16/2018. Hoops abstained on payroll 0119201809. It was noted that Claim 8301 on the Claims List for Approval was subsequently voided. The Board discussed the Department of Vehicle Services invoice for vehicle registration that included a 1983 Ford Truck that is no longer owned by the Township. The registration for that vehicle will not be paid and the Clerk was directed to follow up on the issue. A motion was made by Hoops, second Moen, to authorize payment of the bills as presented. Motion carried unanimously.

CORRESPONDENCE:

- Lake Bank Interest Income Statement – \$702.94 interest was earned on the Township's Savings account.
- Affidavit of Posting – Change in Polling Location – Notification that the March elections will be held in the new building have been posted on the bulletin board and on the website. Signatures of witness were obtained.

PURCHASE OF TAX FORFEIT GOOSEBERRY VILLAGE PROPERTY:

Chairman Hull did not receive any update from Conrow or Sve with regard to the interested buyer. However he did hear from Lake County that if the prior owner does re-purchase the property, only the back taxes and not the special assessments would be paid at that time. Silver Creek would not automatically receive funds in that type of situation. Silver Creek would have to re-assess for the unpaid CDSSD Special Assessments.

OLD BUSINESS:

- Town Hall Fence Project – The survey of property lines has been completed. The Board received large copies of photographic maps of the property created by Matt Miller of Lake County. The fence is planned for the spring.
- Wage Garnishment Payment Plan Request – A former employee owing money to the township requested a payment plan instead of wage garnishment. Motion by Hull to proceed with the wage garnishment and to direct the Clerk to notify the former employee that he is welcome to make additional payments to shorten the time of the garnishment. Second by Moen. Motion carried unanimously.

NEW BUSINESS:

- Scheduling – Motion by Hoops, second Moen to change the October 16th Regular Meeting of the Board of Silver Creek to October 23rd to facilitate the Lake County COW. Motion carried unanimously.
- Mileage Reimbursement – Motion by Hull to increase the mileage reimbursement rate to match the new Federal rate of 54.5 cents per mile effective January 1st of 2018. Second by Moen, carried unanimously.
- COLA Raise for Hourly Employees – Motion by Hull, second Hoops to increase the base wage of hourly employees by the 2017 inflation rate of 2.1%, effective in the current pay period that began January 13, 2018. Motion carried unanimously.
- Authorize the Clerk to oversee Non-Audit Services – Motion by Hoops, second Moen to authorize Oftedahl to send materials to the Auditors and to work with them on routine auditing procedures. Motion carried unanimously.

PENDING ISSUES:

- Veness Purchase of Pest House Property – This land sale is completed. The signed and recorded deed will be picked up by Veness tomorrow.
- Stewart River SSD – Hull's lunch meeting with County Commissioner Rich Sve, Minnesota State Representative Rob Ecklund, and the DOT to discuss combining the sewer project with the upgrade of Highway 61 is scheduled for later this week.
- Cemetery Kiosk – Moen reported that the cemetery directory is still in progress.

There being no further business, a motion was made by Hoops, second Moen, to adjourn the meeting at 7:44 p.m. Motion carried unanimously. The next regular meeting of the Board will be held on Tuesday February 20, 2018 at 6:00 p.m. in the Board Meeting Room.

Respectfully submitted,
Alison Oftedahl, Clerk