

TOWN OF SILVER CREEK
COMMITTEE OF THE WHOLE MEETING
APRIL 10, 2018

The Committee of the Whole meeting of the Town Board of the Town of Silver Creek was held on Tuesday April 10, 2018 in the Board Meeting Room for the purpose of discussing all issues before the board.

Present: Supervisors Greg Hull, Mike Hoops, and Dennis Moen; Clerk Alison Oftedahl; Town Operations and Facilities Manager Conrad Swanson; and resident Carl Shaffer.

Chairman Hull called the meeting to order at 8:00 p.m.

1. Carl Shaffer – Cliff Point Rd. – Shaffer attended the meeting to request support for rerouting a portion of Cliff Point Road where it crosses his property. He would like the road to run farther inland from the lake, allowing him more privacy and a bigger buildable area for a new house. Hull noted that the township cannot pay for projects that benefit only a few individuals. Shaffer stated that he is willing to pay for all expenses involved with moving the road, provided he can get approval. He stated he is seeking support and guidance from the Board with navigating the Corps of Engineers, the DNR, the requirements for construction, etc. Supervisors noted that it is difficult to comment without an engineering project plan. And, Lake County is the zoning and permitting authority for Shaffer's property. Shaffer was informed that this type of project requires a series of public meetings and legal work. Before any of that can be done, Supervisors need to see the a detailed plan to know what it is they would be supporting. It was suggested that Shaffer's next steps include having a civil engineer draw up a project plan and collecting letters of approval from all affected neighbors.
2. Chuck and Ada Elving Mailbox – The Elvings had stopped by the Clerk's office earlier in the day requesting hardware to reconnect their mailbox to the post after it fell or was knocked off. It was clarified that there is a supply of the hardware needed for this purpose. Swanson was directed to locate the equipment and Oftedahl will research the price normally charged for said items and then contact the Elvings.
3. Road and Safety – Status of Hiring Seasonal Employees – Hull shared with the other supervisors the job descriptions that he and Swanson had created. Hull explained that the positions were designed to avoid having to repeat the seasonal hiring every year. One position is defined as a Permanent Part-Time Maintenance Worker with full time hours in the summer and part time in the winter. This position requires a Class A license and would report to Swanson, assisting with road, township and sewer maintenance functions. The other position, defined as Part-Time, On-Call Equipment Operator, will be called in only as needed to assist with road maintenance projects. After discussion, there was consensus that a Class B license would be sufficient for the on-call equipment operator position. Positions will be posted and published for two weeks and then interviews will take place when Swanson is back from vacation. Oftedahl agreed to take care of the publishing and posting.
4. Sewer Operations – As reported last meeting, the Alum Elimination looks like it will be approved but the new license is not yet granted.
5. Moen Budget Report – MAT Trainer Lucinda Messman agreed to meet with Moen to get the budget set up properly in the CTAS system.
1. Reorganizational Items – The list below was read aloud in preparation for action at the next regular meeting. Only the Chair and Vice Chair item was discussed, the remainder were listed only with no material discussion.
 - Confirm Chair and Vice Chair Roles – Hoops stated that he will be leaving at the end of his term and would prefer not to serve in either Chair or Vice Chair position.
 - Adopt the Schedule of Regular Meetings
 - Designate the Official Newspaper

- Set Compensation for Officers and Employees
 - Designate Roles of Supervisors (Roads, Sewer, Buildings and Grounds)
 - Designate Posting Location
 - Designate the Bank serving as Town Depository
 - Resolution Authorizing Contract with Interested Officer – Sewer Operator
 - Review Ordinance and Resolution Books
6. Gooseberry Village – Hull summarized communications he received from Lake County. The Gooseberry Village group seeking to repurchase the tax forfeit parcels has requested the repurchase price. It was noted that proceeds are divided between the County, the Township and potentially other interests including the School Board. Reportedly there is a fairly complex process for allocating the penalties and interest accrued on the parcels. While Silver Creek would like to know what amount the township will receive if the deal goes through, the answer is not yet available because Conrow and others are still researching the applicable laws.
 7. Town Hall Fence Project – Given the weather, this project may be waiting until summer.
 8. Employee Wage Garnishment – It was briefly discussed that the cost of the effort to find this person and repeat the legal process may not be worth what is ultimately collected.
 9. Stewart River SSD – Hoops reported that lobbyist Kaley Taffe has been finalizing the contract and has already begun efforts on behalf of the project.
 10. Cemetery Kiosk – Moen reported that this project is ready for some final research to confirm all names are correct.

There being no further business, the meeting was adjourned at 9:25 p.m. upon motion by Hoops, second Moen. The next regular meeting of the Town Board will be held on Tuesday, April 17, 2018 at 6:00 p.m.

Respectfully submitted,
Alison Oftedahl, Clerk