

TOWN OF SILVER CREEK
REGULAR MEETING
FEBRUARY 19, 2019

The regular meeting of the Town Board of the Town of Silver Creek was held on Tuesday, February 19, 2019 in the Board Meeting Room. Present were Supervisors: Greg Hull, Denny Moen and Mike Hoops; Clerk Alison Oftedahl; Treasurer Jamie Pellman; and Town Operations and Facilities Manager Jody Reineccius.

Visitors Present: Lake County Commissioner Rich Sve, Lake County Highway Engineer Krysten Foster, Engineering Supervisor John Schlangen, and Chuck Voss.

Chairman Hull called the meeting to order at 6:00 p.m.

CONSTITUENTS CONCERNS: None.

ROAD & SAFETY:

- Lake County Construction Projects – Krysten Foster attended the meeting to provide an update on upcoming Silver Creek road construction projects and to discuss how Lake County and Silver Creek can partner on road maintenance during the construction period. The replacement of the Encampment River culvert where Highway 3 crosses it just east of the Clark Road is planned for July. The construction is expected to take about a month and will require a traffic detour. The funding has been received and this project is in its final review period. After some discussion it was agreed that Lake County would perform road maintenance on the detour route including grading and dust control on Clark Road from Highway 3 up to the Alger Grade and Alger Grade east to Highway 3. The second project is a culvert replacement on the Silver Creek Tributary where it crosses Highway 3. The culvert is damaged but the project cannot be done until wetlands permitting is completed. Because the culvert is in such bad shape, if the permit does not come through, there is a chance that heavy truck traffic will have to be restricted.
- Update from Commissioner Sve – Sve reported on his testimony at the Minnesota Association of Counties Legislative Conference on behalf of the overall efforts to streamline the permitting for road projects. The idea is that State Wetland Permitting would take over the Federal permitting to speed up a process that currently can take up to three years. He reported that he will be visiting Washington, D.C. and hopes to meet with Amy Klobuchar and Tina Smith.
- Road Report – Town Operations and Facilities Manager Reineccius noted that snow plowing has been the main activity with more snow expected tomorrow. Supervisors complimented Reineccius on the roads based upon positive public comments they have received. Reineccius reported that he picked up the 2012 Dodge truck from Sonju and the final repair cost was approximately \$1700. He said also that he had made calls for additional quotes on a furnace for the shop but hadn't received them yet. Reineccius also spoke about plow trucks stating it would be good to have a backup in case the one goes down and to avoid wear and tear on the grader.
- Road and Bridge Fund Transfer – Motion by Hull, second Hoops to transfer \$31,040.81 from the General Debt Service fund to the Road and Bridge fund to correct the situation in which funds levied for the loan were receipted into General Debt Service, but part of the loan was paid out of Road and Bridge. Although the balance in Road and Bridge after the transfer will still be short of a six-month balance, the Board held off on any other transfers based upon expectation of Taconite funds in March, Gas Tax in April and FEMA's approval of damage costs submitted.
- FEMA – Although FEMA approved the damage costs, they have not yet approved the Town Road bridge mitigation repair. The Clerk reported that a request was made to Nordic Group for an itemized invoice that would separate the excavation from materials i.e. sheet pile. The itemized invoice will be used to try again to get FEMA to agree to pay for the bridge repair. The request was made last week, and the invoice has not yet been received.

BOARD OF AUDIT

After finding the Clerk and Treasurer's books to be matching; and based upon due diligence spent in reviewing and cross checking CTAS reports during the Budget and Levy working meeting, motion by Hoops, second Moen to accept the audited Financial Report as presented in compliance with required Board of Audit.

SEWER OPERATIONS:

Sewer Operator Hoops reported that he does not yet have an estimate on costs for the repair at Gooseberry Cabins. He then presented the Annual Report below that was submitted to the MPCA:

January 26, 2019

2018 Annual Report Land Application of Wastewater
Town of Silver Creek – Castle Danger WWTF

MN Permit #0063908

During calendar year 2018 this facility:

Received 9.1788 million gallons of influent.

Discharged 14.985 million gallons of effluent through the drip irrigation system, between May 1 and October 15, 2018.

Nutrient loads met the requirement of the permit, with no monthly average out of compliance.

Problems that were encountered this year included:

1. Pre Discharge samples of effluent at certain times show Total Phosphorus to be over the limit, as allowed by our permit. This required the application of alum to the pond to precipitate out phosphorus prior to discharge by irrigation. Due to the slow discharge rate of the irrigation, at times a second application of alum is required to keep phosphorus within limits.
2. Water in the final pond was very clean this year which allowed for the growth of filamentous algae. Earthtec Algaecide was used last year and this year. Control is great.

Monitoring of the slump discussed in the 2003 Annual Report continued with little movement.

Hydraulic loading of the site seems to be working.

No erosion occurred across the drip irrigation site.

No runoff appears to be taking place from the irrigation site.

Weed control and mowing were accomplished to maintain the pond site.

Work required during 2019 will include the following:

Checking all lines and fittings prior to irrigation. The site will be checked for erosion prior to green-up. All lines will be flagged as to location. Any breaks will be repaired.

Phosphorus mitigation will continue if needed, based on reissued permit.

The slump area will continue to be monitored.

Normal maintenance will be scheduled in timely fashion.

Filamentous algae will be controlled in the pond being discharged from to prevent unnecessary shutdowns in the irrigation.

If there is a need for more information than is provided in this report, do not hesitate to call me.

Respectfully submitted,

Mike Hoops
Certification #C-5123

LAND USE:

- Transition of CDSSD Land Use Administration to Lake County – Moen reported a schedule conflict with the planned Public Hearing date of April 27. He was encouraged to work out his conflict and come to the Hearing, although it was noted that they would make the actual decision regarding vacating the ordinance at a later meeting.

REVIEW MINUTES:

Motion by Hoops, second Moen to accept as presented the 1/15 Regular Meeting minutes and the 2/5 Budget and Levy Working Meeting minutes. Motion by Moen second Hoops to accept as presented the 1/22 Special Meeting minutes. Motion by Hoops, second Moen to accept, with corrections noted, the 2/12 Committee of the Whole Meeting minutes. Passed unanimously.

TREASURER'S REPORT:

The Treasurer's Report was presented by Pellman as follows: TOSC checking: \$53,030.92 and TOSC savings: \$297,146.63 for a total of \$350,177.55. Outstanding Checks totaled \$299.73 for a CTAS balance: \$349,877.82. Motion by Hoops, second Moen to authorize the requested transfer of \$70,000. Motion by Hoops, second Moen to accept the January Treasurer's Report as presented.

READING OF THE BILLS:

The current month's bills were read: claims 5933-5961 and 8347-8348 totaling \$31,735.81; and payrolls through 2/22/2019. Motion by Hull, second Hoops, to authorize payment of the bills as presented with Hoops abstaining from 02011909. Motion carried unanimously.

CORRESPONDENCE:

- MN Benefits Association Board Life Insurance – In preparation for paying insurance premiums in next month's Regular meeting after the election, the Board was asked by the Clerk to consider the levels so that a check of the proper amount may be drawn up for the meeting. Motion by Hull, second Moen to renew life insurance at the same level of coverage as the prior year, which is designated as "Silver" in the documentation. It costs \$160 per person for a \$10,000 Group Term Life Insurance Policy. Passed unanimously.
- Affidavits of Posting – Two affidavits were presented and signed by Supervisors.
- Lake County Land Use Applications – An approved application for a new garage was reviewed.
- The renewed MPCA license for the Castle Danger Wastewater System – The Clerk was directed to scan the license into the computer for easy future use.

OLD BUSINESS:

None

NEW BUSINESS:

- Potential Ban of Firearms at Election – Motion by Hull second Hoops to have the Clerk design a sign for the door stating, "Silver Creek respectfully requests that voters leave their firearms in the vehicle while voting," and post it at the door on days in which Elections are conducted.

PENDING ISSUES:

- Tax Forfeit Gooseberry Village Land Sale: Hull reported that according to the attorneys, there are two options, either get the previous owner to sign a Quit Claim Deed, or have the attorney appear in court, an option which costs \$2000. The buyer Hammes is doing what he can to get the prior owner Ed Joesting to sign the Quit Claim.
- Newsletter – The Clerk reported that the Newsletter was completed and sent to the printer. It should arrive in the mailbox of all residents later this week. Per the discussion at the COW, it was printed on ivory paper and was sent only to permanent residents of the Township. It will also be available on the TOSC website.
- Old Town Hall Larger Maintenance Items – Not discussed.
- Cemetery – Motion by Moen, second Hoops to have Reineccius go ahead and purchase the solar-powered flag pole lights reviewed in last week's meeting. Then Moen reported that he met with Dick Bohrer of Silver Creek Signworks and they looked at proofs for the directory sign that will be installed in the cemetery kiosk. The kiosk will be turned ninety degrees and the sign will be optimized for that orientation. Moen will make a list of cemetery plots that are reserved and have the kiosk sign indicate an "R" in each of these spaces.
- Road Sign for Township Buildings – Moen obtained an update from Silver Creek Signworks to have the new road signs delivered by the end of April.

- Seasonal Mowing Bids – A request was sent to North Shore Tree and Stump Removal for a certificate of liability insurance, Minnesota Contractor Withholding Affidavit and a contract. The request just went out last week and the Clerk is awaiting response.
- Budget and Levy – The Board discussed the draft Budget and Levy developed in the past two meetings. Motion by Hoops, second Moen to accept the Budget and Levy amounts shown below, but have the Clerk reformat the document to move the Castle Danger Wastewater finance lines to the bottom of the page and to empower Chairman Hull to approve the final draft of the document. Passed Unanimously.

2020 BUDGET:

General	\$77,150
Road & Bridge	\$279,000
Road Enhancement	\$20,000
Building	\$7,500
Fire	\$50,000
Cemetery	\$5,000
General Debt Service	<u>\$58,500</u>
Township Sub Total	\$497,150

CD Sewer Debt Service	\$107,500
CD Sewer Enterprise	\$98,100
CD Sewer Replace	<u>\$50,000</u>
Total CD Sewer	\$255,600

TOTAL BUDGET \$752,750

2020 LEVY:

General	\$45,000
Road & Bridge	\$205,000
Road Enhancement	\$20,000
Building	\$0
Fire	\$50,000
Cemetery	\$1,500
General Debt Service	<u>\$58,500</u>
Township Sub Total	\$380,000
CD Sewer Taxes	<u>\$5,714</u>
TOTAL LEVY	\$385,714

Other Anticipated Income	\$109,200
Sewer User Fees	\$148,100

TOTAL INCOME \$ 643,014

There being no further business, a motion was made by Hoops, second Moen, to adjourn the meeting at 8:30 p.m. Motion carried unanimously. The next regular meeting of the Board will be held on Tuesday March 19, 2019 at 6:00 p.m. in the Board Meeting Room.

Respectfully submitted,
Alison Oftedahl, Clerk